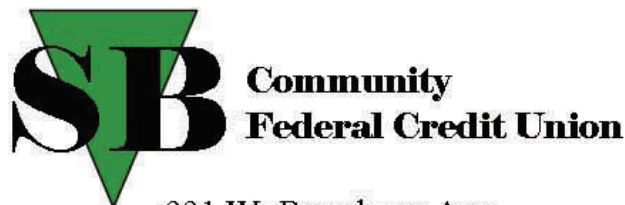


# Take Control of Your \$ and Make the Switch!

Get more for your money when you handle your finances at SB Community Federal Credit Union. We have competitive dividends and interest rates to meet all your financial needs. Making the switch from your current financial institution to SB Community FCU is easy, just use the following checklist and forms. If you would like additional assistance just let us know and we'll help you make your switch hassle free!

- ▽ Update your direct deposit information to your SB Community FCU account (payroll, social security, pension, etc...). You can use the **Direct Deposit** form on the next page.
- ▽ Update your automatic payments to your SB Community FCU account (utilities, credit cards, insurance, etc...). You can use the **Automatic Payment** form on the next page. You also have the option to use our online bill pay program—CU\*EasyPay—this allows you to set up automatic or manual payments and send the money to the companies. All your bills can be setup, viewed and paid in the same location!
- ▽ Before closing your old checking account, make sure all checks/debits have cleared.
- ▽ When everything has cleared your old checking account, send a written notice to your old financial institution to close your accounts. You can use the **Please Close the Following Accounts** form on the next page.  
*Please Note: This form directs your old financial institution to send your balance to SB Community FCU so your money can be automatically deposited into your new account. If you would like the balance to come to you please change the directions.*



991 W. Broadway Ave.  
Muskegon, MI. 49441  
Ph. (231) 759-2500 Fax (231) 759-2591  
Sevices@sbcommunityfcu.com  
www.sbcommunityfcu.com

# Direct Deposit

Name: \_\_\_\_\_  
Account #: \_\_\_\_\_  
Routing #: 272483345  
Deposit Amount \$ \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

*I hereby authorize the stated direct deposit to the account above*

Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Financial Institution: SB Community Federal Credit Union  
Address: 991 W. Broadway Ave., Muskegon, MI. 49441  
Telephone: (231) 759-2500

# Automatic Payment

Name: \_\_\_\_\_  
Account #: \_\_\_\_\_  
Routing #: 272483345  
Payment Amount \$ \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

*I hereby authorize the stated automatic deduction to the account above*

Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Financial Institution: SB Community Federal Credit Union  
Address: 991 W. Broadway Ave., Muskegon, MI. 49441  
Telephone: (231) 759-2500

## Please Close the Following Accounts:

Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Account #: \_\_\_\_\_ Type:  Savings  Checking  Other \_\_\_\_\_  
Account #: \_\_\_\_\_ Type:  Savings  Checking  Other \_\_\_\_\_  
Account #: \_\_\_\_\_ Type:  Savings  Checking  Other \_\_\_\_\_

*Please send the balance(s) with a reference of my name, to the following financial institution:*

SB Community Federal Credit Union Address: 991 W. Broadway Ave., Muskegon, MI. 49441 Telephone: (231) 759-2500

*I hereby authorize the stated accounts to be closed and the balance(s) sent to the financial institution listed above*

Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_